

**P-20 Council
Steering Committee Meeting
January 13, 2006
Meeting Minutes**

Location: 1820 W. Washington, Suite 100, Phoenix, Arizona.

P-20 Members Present: Dr. Rufus Glasper, Dr. Sybil Francis, Dr. Jim Zaharis, Kristen Rex

Staff: Debra Raeder, Dr. Cheri St. Arnault, Lorie O'Brien, Darcy Renfro

1. Call to Order

Dr. Glasper called the meeting to Order at 10:08 and welcomed everyone to the meeting. Dr. Glasper invited everyone present to introduce themselves.

2. Roles & responsibilities of Committee Chairs

Dr. Glasper distributed a handout on Committee Roles & Responsibilities and Committee descriptions for review and discussion. It was the consensus of the Committee that all current committees are ad hoc except for the Steering Committee. After discussion, the Steering Committee agreed that:

- a. Every recommendation for Council consideration should come from a committee;
- b. Every agenda item needs to note how the presentation is linked to the goals of the Council (e.g. math and science presentations are linked to the work of the Alignment Committee);
- c. Need to keep reminding everyone what the Council is doing (goals—keep the big picture in everyone's mind e.g. define linkage problems such as articulation issues from elementary to high school, high school to college—then prioritize and propose big picture solutions);
- d. Provide process for Council members to bring issues to the Committees;
- e. Process for assigning tasks to the Committees;

The Committee suggested the following changes to the Roles & Responsibilities handout:

- a. Add to "the purpose statement":
... Integrate policy, curriculum, student and system support and assessment/data.
- b. Need to add businessperson to the Steering Committee.

Brief discussion on a possible criteria/process for council members to present agenda items to the Council for review and discussion e.g. the item requested supports in a clear fashion the goals of the Council. The Committee agreed that every proposal needs to be

given to a Committee for discussion, and that the Committee would review, discuss and decide whether to bring to the whole Council. Debra will work with Lorie and Cheri to develop such an instrument for discussion by this Committee.

3. Communication Tools

Debra updated the Committee on a suggestion that Dr. Glasper had to create a communication piece for statewide distribution to keep stakeholders apprised of the vision and goals of the P-20 Council. Initial thoughts are that we would prepare such a communications piece at least twice a year. Cheri St. Arnauld, presented a draft of such a communications piece to the Committee and briefly discussed the genesis of the articles being proposed. The first piece would include national information on education initiatives, P-20 Councils, as well as information on Arizona's P-20 Council, committees and initial work. Questions from the Committee included concern that we must know the questions the communications piece is being designed to answer, as well as a clear idea of who the audience is being targeted. After discussion, it was agreed that the first communications piece would be distributed on a limited basis. The Committee will be sent an electronic copy of the information and any comments/edits/input need to be returned to Debra and Cheri.

4. Committees Discussion

Alignment Project - Cindy Rudrud is the chair of this committee. Debra provided a brief update on the Alignment Project Report. There were three industry roundtables conducted in December. It is anticipated that a draft report will be presented to the Committee at their January meeting and we are still on track for the final report to be presented to the Council at the February meeting.

Adolescent Literacy - Kristen Rex is the chair of this committee. The Committee will begin reviewing the Report provided by the Alliance for Excellent Education at their meeting in January. Using the Report, the Committee will begin work to develop a Literacy Plan for Arizona. Debra indicated that she had written a grant to NGA for funding to help support this work.

Graduation Rate – Dr. Sybil Francis is chair of this committee. The initial work of the Committee centers around the NGA compact and meeting the expectations in the Compact. At the next Committee meeting work will begin to concretely lay out where we are in Arizona and necessary next steps to comply with the Compact,

Access to Higher Education – Dr. Jim Zaharis is chair of this committee. The Committee is currently working on the issues swirling around 4-year baccalaureate being offered by Community Colleges. Brief discussed on the need to have easier accessibility to and completion of baccalaureate degrees however successful practices such as and a reconciliation between 2+2 and 3+1 programs must be pursued so that there is no disconnects in education. There is also concern that the committee not “bless” anything

that leaps right to 4-year degrees at community colleges without examining all of the option.

5. Next Steps/Future Meeting Dates

The Committee discussed coordinating future meetings in conjunction with agenda review meetings. Debra will provide information on the agenda review meetings currently scheduled.

5. Adjournment

There being no further discussion, the meeting adjourned at 12 noon.